Unit Meeting 101

**School** **Goal**: Reflects school wide being addressed

**Yearly Unit Goal:** Focuses on specific unit – grade level, content, etc

**Unit Cycle Goal:** Specific state assessment objective being addressed (6 cycles)

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| **Unit Meeting Outcome** | **By the end of the meeting, the teacher will be able to define with 100% accuracy and implement Domain \_\_, Indicator \_\_: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_by** The teacher will be able to make connections between the importance of the unit meeting to the Educator Effectiveness Process, understand the role of the unit meeting, participate effectively in unit meetings, and create and execute effective unit meetings.  |
| **Norms** | **Start and end on time. Be prepared. Participate and engage fully. Take care of your needs.**  |
|  | **Review Indicator, Pre-Test** |
| **Component** | **Component Description** | **Materials** | **Time** |
| Review | * **Starting Activity:** Review Indicators in Domain 1, choose top 2 strengths and 2 weaknesses.
* List the types of weekly data available
 | * Computer
* Student Evidence
 | 8 min |
| Learn/ Facilitate | * Review components of a Unit meeting
	+ Make Layered Look book Foldable
 | * EEP Rubric
* Colored Pencils
* Blank Paper
* Active Inspire
 | 20 min |
| Develop/ Plan | * Choose an indicator (either strength or weakness) and develop a unit meeting using the Unit Meeting Protocol.
* Share
 | * Paper/computer
 | 35 min |
| Schedule  | Next Meeting:  | * Sign-up sheets
 | 2 min |
| Reflect/ Review | * What can you do to make Unit Meetings more effective?
* What could be improved in the meeting?
 | * Index Card
 | 10 min |

**Teaching Strategies**

1. Grouping
2. Think – Pair - Share
3. Graphic Organizer - Foldable
4. Color Coding for memory
5. Expert Groups
6. Group Share